

Onsite Photography & Videography Policy

Daxton Hotel is private property and maintains a strict policy against the use of its hotel grounds (all interior spaces, exterior grounds, etc.) for unauthorized professional or commercial photography/videography purposes.

- Daxton Hotel does <u>NOT</u> allow any area of its hotel property (all indoor and outdoor grounds) to be
 used for professional portrait photography or videography purposes, including but not limited to
 Wedding, Engagement, Class, Family and Individual Portraits, Advertising Photography, First Look
 ceremony, and Model/Fashion Shoots, etc.
- Unauthorized professional photographers/videographers are subject to immediate expulsion from the hotel property.

Professional photography/videography will only be allowed and approved for the following situations:

- Contracted Events, Meetings and Conventions taking place onsite at Daxton Hotel for event
 documentation and promotional purposes. The photographer/videographer must be provided an
 official event badge/credential or other form of identification from the event organizer that easily
 identifies them as being affiliated with the group or organization. This badge/credential or other
 form of identification must always be worn, or visible while the photographer is conducting services
 on Daxton property.
- Contracted Wedding/Commitment Ceremony & Wedding Receptions taking place onsite at Daxton Hotel. The couple will work with the Sales Department and their Daxton Event Coordinator regarding the details of their planned photography/videographer session, including pre-arranging a specific date and time, so it can be authorized in advance.
- Only couples having their Wedding Ceremony/Wedding Reception event <u>occur onsite</u> at Daxton Hotel are allowed to have their Wedding or Engagement photos/videos taken onsite. Questions regarding this policy should be directed to the Daxton Sales Department.
- **News Media Coverage** Members of the news media should contact our Marketing department in advance by calling (248) 283-4200. News media visits for the purpose of onsite photography or videography **must** be arranged in advance. Official press credentials are required.

Personal & Amateur Photography and Videography

Daxton Hotel encourages its guests to take personal video or still photographs while enjoying their visit. All images and videos taken by guests and visitors are allowed free of charge so long as the images and videos are used for a personal, *non-commercial* purpose. All photographs and video should be taken from public viewing areas, and must be taken with a hand-held, cellular telephone camera (non-professional equipment).

• IMPORTANT: All camera accessories that could potentially impede foot traffic are expressly forbidden, including *camera tripods, monopods, lighting setups, large reflectors,* and *staging shots*.

- Daxton Hotel has the right, at its sole discretion, to withhold or withdraw consent to photograph and video (or to reproduce photographs or video) of the hotel and related property.
- Photographs may not be published, sold, reproduced, transmitted, distributed, or otherwise commercially exploited in any manner whatsoever. All trademarks, service marks, logos, images, and facilities are the sole property of Daxton Hotel and may not be used, reproduced, displayed, or distributed without written consent.

Events, Meetings and Conventions

If you would like to photograph your special event, conference, meeting, or group gathering being held at Daxton Hotel, we are happy to support your efforts. The following policies and guidelines are not meant to be restrictive, but simply to help avoid operational challenges, space conflicts and interruptions for other groups utilizing our meeting space. They are also meant to protect the security and confidential nature of our convention customers, and the important business they conduct on our property.

- Before scheduling photography/videography in any public spaces (including our Parlor spaces, lobby, and hotel grounds), please review your request with your Conference Services Manager, Catering Manager, Executive Meetings Manager or Conference Coordinator. Any of these contacts will be happy to check availability of public spaces. This will help to avoid any space conflicts or interruptions.
- Professional photographers/videographers who are contracted to document your event MUST be
 provided and wear an event badge/credential (or other form of official identification) while they are
 working onsite that clearly shows their affiliation with your event. Professionals working without
 proper identification will be stopped by a member of our team and will not be allowed to continue
 with their work until they have obtained the proper identification.
- Media who will be covering your event MUST be provided and wear an event badge/credential (or
 other form of official identification) while they are working onsite that clearly shows their affiliation
 with your event. Media working without proper identification will be stopped by a member of our
 team and will not be allowed to continue with their work until they have obtained the proper
 identification.
- It is the responsibility of the event organizer to provide their news media, professional
 photographer/videographer, and any assistants or crew, with the appropriate event credential or
 official identification in advance before any documentation work is performed on Daxton
 property.